# Punctuation Notes

## Commas(Not all rules but ones heavily used)

* Put a comma after an interrupter
* Separate names from sentences using a comma
* Use a comma and a FANBOYS to punctuate a compound sentence
* Use a comma in a list
* Use a comma if there are more than two adjectives that can stand alone
* Use a comma to end a direct quote if it is not the end of a sentence
* Use a comma in a date to separate day from year ex-May 1, 1972

## Hyphen

* Use a hyphen between two adjectives that can NOT stand alone
* Use a hyphen in numbers

## Semicolon

* Use a semicolon in place of a comma and a FANBOYS when creating a compound sentence.

## Colon

* The colon expands on the sentence that precedes it, often introducing a list that demonstrates or elaborates whatever was previously stated.
* The colon is also used to divide the hour from the minutes in writing a time in English.

## Quotes

* Put quotes around something that is not common knowledge
* Put quotes around direct evidence take from another author
* Put quotes around what is being spoken
* Make sure end punctuation goes INSIDE quotes

## Apostrophes used in making nouns possessive

* + All singular nouns add ‘s
  + All plural nouns that end in s add just an ‘
  + All plural nouns that DON’T end in s add ‘s